

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

September 22, 2020 – 7:00 PM – Virtual Meeting

<https://zoom.us/j/93006408367?pwd=eSt5a1lOajV2MW9CazUxTzIzZXRYUT09#success>

A meeting of the Board of Education will be held as a Virtual Meeting. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Zangara

II. OPEN PUBLIC MEETING STATEMENT – Ms. Zangara

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 8, 2020, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Branden Agans, Kelly Harabin, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Louis Petzinger, Josephine Pschar, Heidi Zangara

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: August 27, 2020

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers

- HIB/Suspension Report
- Curriculum & Instruction Update: Presented by Dr. Jamil Maroun and Ms. Tatianna McBride

VII. PUBLIC COMMENT – Ms. Zangara will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

VIII. COMMITTEE REPORTS:

A. Policy Committee: Branden Agans, Chairperson

B. Curriculum and Instruction Committee (Student Activities): Sharon Liszczak, Chairperson

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#17	The Newgrange School of Princeton	2020-2021 School Year	Services described in IEP	\$63,518.64
#14	Cambridge School	2020-2021 School Year	Services described in IEP	\$53,890
#72	Somerville Board of Education	2020-2021 School Year	Services described in Contract Agreement	\$16,340

B-2 RESOLVED, the Board of Education approves the following Manville School District Professional Development Positions with staffing as indicated:

Position	Program	Compensation	Dates	Source
One (1) Special Education Teacher	Summer Tutoring	Up to 3.5 hours @ \$30 per hour	Summer 2020	22-250-200-320-000-000-000
Up to Seven (7) Guidance Counselors/School Psychologist	Summer PD Training	Up to 2 hours each @ \$25 per hour	August 2020	22-250-200-320-000-000-000
One (1) School Social Worker	Summer PD Training	Up to 4 hours each @ \$25 per hour	August 2020	22-250-200-320-000-000-000

B-3 RESOLVED, the Board of Education approves the New Jersey Department of Education Statement of Assurance regarding the use of Paraprofessional Staff for the Manville School District for the 2020-2021 School Year: First Half Report as of September 2020.

B-4 RESOLVED, the Board of Education approves the following Professional Development positions for Opening Day with staffing as follows:

Position	Program	Compensation	Effective Dates	Source
Up to Fifteen (15) Teachers/Staff to provide Professional Development	Provide Professional Development for the Opening Days of School 2020	Up to Three (3) Hours per teacher @ \$25 per hour not to exceed a total of \$75	September 3, 2020	11-000-223-000-000-000

B-5 RESOLVED, the Board of Education approves the following Manville School District Curriculum Writing Positions with staffing as follows:

Position	Program	Compensation	Effective Dates	Source
One (1) Teacher	Update Grades 9-12 Math Curriculum	Up to Ten (10) Hours @ \$30 per hour	July 2020 – June 2021	11-140-100-101-050-000-000

B-6 RESOLVED, the Board of Education approves the following professional development for school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Michael Magliacano	NJPSA/FEA/NJASCD Virtual Fall Conference "Celebrating Our Resilience"	Virtual Conference	October 14 – October 16, 2020	Registration: \$292	11-000-223-320-000-000-000

B-7 RESOLVED, the Board of Education approved the following Manville School District Department Leaders K-12 Positions for the 2020 – 2021 School Year, with staffing as indicated:

Position	Program	Compensation	Effective Dates	Source
One (1) Grades K-4 Specials Teacher	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned.	\$1300	August 2020 – August 2021	District
One (1) Guidance Counselor	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned.	\$1300	August 2020 – August 2021	District

B-8 RESOLVED, the Board of Education approves the following positions to assist Administration with Before and After School Supervision for the 2020-2021 School Year with staffing as indicated:

Position	Program	Compensation	Dates	Source
Up to Four (5) MHS Staff Members	Before and After School Supervision MHS	Before: Monday through Friday 30 minutes prior to the start of school @ \$25 Per Hour After: Monday through Friday 60 minutes after school dismissal @ \$25 Per Hour	2020-2021 School Year	11-140-100-101-050-006-000

B-9 RESOLVED, the Board of Education approves the following positions at Manville High School for the 2020-2021 School Year, with staff as indicated:

Position	Program	Compensation	Effective Dates	Source
One (1) Certificated Staff Member	STEM/Robotics Club Enrichment MHS	\$30 per hour Not to exceed 30 hours	2020-2021 School Year	11-140-100-101-050-007-000
One (1) Certificated Staff Member	Digital Media Club Enrichment MHS	\$30 per hour Not to exceed 30 hours	2020-2021 School Year	11-140-100-101-050-007-000

B-10 RESOLVED, the Board of Education approves the following Before/After School Programs at Weston School, with staffing as follows:

Position	Program	Compensation	Effective Dates	Source
One (1) Teacher	Before School Coding Program Weston	\$30 per hour <i>Not to Exceed 25 Hours</i>	October 21, 2020 – May 28, 2021	11-120-100-101-090-005-000
Two (2) Teachers	“Weston Warriors” Health and Wellness Initiative Weston	\$30 per hour <i>Not to Exceed 50 Hours Each</i>	October 21, 2020 – May 28, 2021	11-120-100-101-090-005-000
Two (2) Guidance Counselors	Girl CODE (Community, Optimism, Diversity, Empowerment) After School Program Weston School	\$30 per hour <i>Not to Exceed 16 Hours Each</i>	October 21, 2020 – May 28, 2021	11-120-100-101-090-005-000

B-11 RESOLVED, the Board of Education approves the following Manville School District Translator Positions for 2020-2021 School Year with staffing as indicated:

Position	Program	Compensation	Effective Dates	Source
Up to Four (4) Staff Members	Translator MHS	Up to Fifty (50) Hours Total @ \$25 Per Hour	2020-2021 School Year	11-140-100-101-050-001-000
One (1) Staff Member	Translator ABIS	Up to Twenty (20) Hours Total @ \$25 Per Hour	2020-2021 School Year	11-130-100-101-065-001-000
One (1) Staff Member	Translator Roosevelt	Up to Twenty (20) Hours Total @ \$25 Per Hour	2020-2021 School Year	11-120-100-101-080-001-000

C. Negotiations Committee: *Heidi Zangara, Chairperson*

D. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

Name	Position	Action	Effective Date
Kristin Mitnik	Grade 2 Teacher (<i>Maternity Leave Replacement</i>) Weston School	Resignation	September 1, 2020

D-2 RESOLVED, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Maurine Caruso	Playground-Cafeteria Assistant, Part-Time Roosevelt School	N/A	Playground-Cafeteria Assistant, Step 1 - Part-Time \$21.29 Per Hour	September 23, 2020 – June 30, 2021
Kyle Rusignuolo	Playground-Cafeteria Assistant, Part-Time Roosevelt School	N/A	Playground-Cafeteria Assistant, Step 1 - Part-Time \$21.29 Per Hour	September 23, 2020 – June 30, 2021
Cloe Gosk Grace Perun Justin Chey (Shared Position)	Student Photographer Manville School District On an "as needed" basis	N/A MHS Student	\$9.00 Per Hour On an "as needed" basis	2020 – 2021 School Year

D-3 RESOLVED, the Board of Education approves the following staff member in the position with terms as stated:

Name	Position	Compensation	Effective Dates
Michael Knitowski	Special Education Instructional Assistant, F-T (changed from P-T)	Special Education Instructional Assistant, Full-Time – Step 2 \$28,668. <i>pro-rated</i>	October 1, 2020
Wanda Balladares	Summer Tutoring	Up to 3.5 hours @ \$30 per hour	Summer 2020
Kristin Brons Dana Correnti Ifat Sade Christine Bachorik Christina Wright Christina Sulewski Ilana Kurtin	Summer PD Training	Up to 2 hours each @ \$25 per hour	August 2020
Gina Dawson	Summer PD Training	Up to 4 hours each @ \$25 per hour	August 2020
Ashley Cesario Katie Dallenbach Orion Nolan Corinne Petersen	Before School Duty Roosevelt School	Stipend as per Contract	2020 – 2021 School Year
Jacinta DaSilva Laina Boyer William Spurduto	Before School Duty Weston School	Stipend as per Contract	2020 – 2021 School Year
Kristina DiNardo	After School Duty Weston School	Stipend as per Contract	2020 – 2021 School Year

D-4 RESOLVED, the Board of Education approves the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Todd Peterson	Volunteer Football/Weight Room Coach MHS	N/A	2020 - 2021 School Year
John Hardgrove John Bentz	Equipment Site Managers	\$40.00 Per Event On an "as needed" basis	2020 – 2021 School Year

D-5 RESOLVED, the Board of Education approves the following staff members for Sixth Period Instruction for the 2020-2021 School Year with terms as stated:

Name	Position	Compensation	Effective Dates
Kelsey Pycior	Sixth Period Instruction Social Studies – MHS	Stipend per Contract: N/A <i>Changed from 5.</i>	2020 – 2021 School Year
Ashley Cesario	Sixth Period Instruction Special Education – Roosevelt	Stipend per Contract: N/A <i>Changed from Full</i>	2020 – 2021 School Year
Joseph Espineira	Sixth Period Instruction Music – MHS/ABIS	Stipend per Contract: Full	2020 – 2021 School Year

D-6 RESOLVED, the Board of Education approves the following Manville School District Curriculum Writing Positions with staffing as indicated:

Name	Program	Compensation	Dates
Jennifer Guydos	Update Grades 9-12 Math Curriculum	Up to Ten (10) Hours @ \$30 per hour	July 2020 – June 2021

D-7 RESOLVED, the Board of Education approves the following Professional Development positions for Opening Day training, with staff as indicated:

Position	Program	Compensation	Effective Dates
Gina Dawson, Christine Bachorik, Bradstreet Rand, William Kurzius, Kerry Zeigler	Provide Professional Development for the Opening Days of School 2020	Up to Three (3) hours per teacher @ \$25 per hour not to exceed a total of \$75	September 3, 2020

D-8 RESOLVED, the Board of Education approved the following Manville School District Department Leaders K-12 Positions for the 2020 – 2021 School Year, with staffing as indicated:

Name	Program	Compensation	Effective Dates
Kerry Zeigler (Pre/K) Kathy Montanelli (1 / 2) Alicia Mathewson (3/4)	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned.	\$1300 per teacher	August 2020 – August 2021

Rachael Lopa Jessica Valentin	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned.	\$1300 <i>Shared Stipend</i>	August 2020 – August 2021
Meghan Dattola (3/4)	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned.	\$1300	August 2020 – August 2021
Michael Forte	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned.	\$1300	August 2020 – August 2021
Lauren Kurzius	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned.	\$1300	August 2020 – August 2021
Thomas Fett	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned.	\$1300	August 2020 – August 2021
George Putvinski	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned.	\$1300	August 2020 – August 2021
Maria Arevalo	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned.	\$1300	August 2020 – June 2021

D-9 RESOLVED, the Board of Education approves the revised Job Description for the following position:

- Director of Special Services

D-10 RESOLVED, the Board of Education approves the Job Description for the following position:

- Assistant Superintendent of Schools

D-11 RESOLVED, the Board of Education approves the abolishment of the following Job Description for the position as indicated:

- Assistant Superintendent of Curriculum & Instruction

D-12 RESOLVED, the Board of Education approves the job title change of the Assistant Superintendent of Curriculum & Instruction to Assistant Superintendent of Schools effective September 22, 2020.

D-13 Approval of Superintendent's Merit Goals for the 2020 – 2021 School Year

Whereas, NJAC 6A:23A-3.1 permits a Board of Education to include in its contract with the Superintendent of Schools, qualitative and quantitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

Whereas, the Board of Education has now developed a set of annual goals for the 2020-2021 school year that it wishes to include in its contract with the Superintendent now, therefore, be it

Resolved, the Board of Education establishes the qualitative and quantitative criteria and merit salary bonuses as shown on attached Addendum I for their achievement and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before being added to the contract.

D-14 Approval of Assistant Superintendent's Merit Goals for the 2020 – 2021 School Year

Whereas, NJAC 6A:23A-3.1 permits a Board of Education to include in its contract with the Assistant Superintendent of Schools, qualitative and quantitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

Whereas, the Board of Education has now developed a set of annual goals for the 2020-2021 school year that it wishes to include in its contract with the Assistant Superintendent now, therefore, be it

Resolved, the Board of Education establishes the qualitative and quantitative criteria and merit salary bonuses as shown on attached Addendum II for their achievement and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before being added to the contract.

D-15 RESOLVED, the Board of Education approves Advisors for the 2020 – 2021 School Year as listed on attached Addendum III.

E. Finance and Facilities Committee: *Kelly Harabin, Chairperson*

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

E-1 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund		Check Numbers	Amount
General Fund	#10		\$550,215.50
Special Revenue Fund	#20		\$99,951.37
Capital Projects Fund	#30		\$132,499.10
Debt Service Fund	#40		\$0.00
TOTAL			\$782,665.97

E-2 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

CHECK#	DATE	VENDOR	AMOUNT
3029	09/14/2020	A Farrell	\$56.70
		Total	\$56.70

E-3 APPROVAL OF TEACHER OF THE DEAF

RESOLVED, the Board of Education approves the agreement with Summit Speech School for Itinerant Teacher Services per the student IEP for the 2020-21 School Year at an hourly rate of \$165 to be paid through IDEA funds.

E-4 APPROVAL OF ABA SERVICES

RESOLVED, the Board of Education approves the agreement with Douglas Developmental Disabilities Center for ABA Consultation Services for the 2020-21 School Year up to 180 hours not to exceed \$31,500 to be paid through IDEA funds.

E-5 APPROVAL OF ARC AGREEMENT

RESOLVED, the Board of Education approves the agreement with The ARC of New Jersey for Planning for Adult Life Skills for the 2020-21 School Year to be paid through IDEA funds.

E-6 ACCEPTANCE OF DONATIONS

RESOLVED, the Board of Education accepts and appreciates for the following donations:

AMOUNT/ITEMS	ORGANIZATION	USE
School Supplies (approx. \$200)	Office of NJ Assemblyman Andrew Zwicker and Assemblyman Ray Reiman through You Give Goods	Student use as needed

E-7 NEW JERSEY SCHOOL BOARDS CONFERENCE - VIRTUAL

RESOLVED, the Board of Education approves the registration of Board Members and Administrators for the 2020 New Jersey School Boards Annual Virtual Workshop on October 20-22 (live) for a group fee of \$900.

E-8 APPROVAL OF TRANSPORTATION AGREEMENT

RESOLVED, the Board of Education approves the annual Parent Transportation Agreement for Student #302624 for the 2020-21 School Year in the amount of \$8,831.25.

F. Communications/Public Relations Committee: Louis Petzinger, Chairperson

IX. OLD BUSINESS/NEW BUSINESS

NEW BUSINESS: Interview Board Candidates to fill vacant seat from September 2020 through December 2021.

X. PUBLIC COMMENT – Ms. Zangara will invite questions and comments from the public.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT